



Greater Northern  
Skills Development Group  
Incorporated Association

**Committee Meeting Tuesday 26 July 2023 via TEAMS/Meeting room**

**Noel Park House**

**MINUTES**

**Meeting opened: 12.00pm**

**Attendees:**

|                          |                   |         |
|--------------------------|-------------------|---------|
| <b>Chair</b>             | Steven Vile       | Yes     |
| <b>Vice Chair</b>        | Fiona Sweeney     | apology |
| <b>Secretary</b>         | Bede Maher        | Yes     |
| <b>Treasurer</b>         | Bianca Freestone  | Yes     |
| <b>Public Officer</b>    | Bronnie Cocking   | apology |
| <b>Committee members</b> | Sarah Abberton    | Yes     |
|                          | Virginia Fenwicke | apology |
|                          | Fiona Sweeney     | apology |
|                          | Nicky Turner      | yes     |
|                          | Daniel Sassi      | apology |
|                          | Debbie Taekata    | apology |
|                          | Keryl Caulfield   | apology |
|                          | Eleze Drew        | Apology |
|                          | Richelle Bukovac  | Yes     |

**Conflict of Interest:** Nil

**Note:** July Minutes amended (via Sept Meeting) to include Nicki Turner as present rather than an apology

**Item 1: Acknowledgement of Country:**

*"I'd like to acknowledge the Traditional Owners of the land on which we meet today, the people of the Gomeroi nation and pay my respects to elders past and present, and emerging youth"*

**Item 2: Acceptance of minutes from previous Meeting 23 May 2023.**

Approved Sara, Sec by Bede

**Item 3: Business arising from previous minutes:** Nil.

**Item 4: Finance Report** (Bede)

**Bank Account balance as at 23 May:** \$11,716.51

**Term Deposit:** \$68,568.21

Outstanding invoice of \$12,500.00 covering 2<sup>nd</sup> payment for the Training Awards Funding.

**Inwards Correspondence (Bede):**

Joblinkplus 2023 people Summit – 26 October 2023 at the Pavilion

ANZ Term Deposit Periodic Statement – July 2023

Neil Jacobson – Namoi Workforce Unlimited Attraction and Retention Strategy

Quote from Indigico for Winners Photo and video

Numerous invoices/expenses with the Awards:

- AM printing – Certificates
- AM Printing – Foamboard
- Bar Helpers = 3 people
- Brenton Cox Photography – Video Winners: 4 at Tamworth 1 at Inverell, 1 at Narrabri
- CH Boutique Hotel – Lachlan Butler Accommodation
- CH Boutique Hotel – Georgia Foley Accommodation
- External Contractor – 2 invoices 0275 \$5,280.00 and 0269 \$5,280.00 paid by Eddie
- Firey Cook – Split Roast and Catering
- Ivory Lane 3 invoices for Styling for the awards
- McKnight Signs – Corflute Cut outs and Floor Decals
- Moxons Bakery – Custom sugar Cookies Individually bagged
- Spotlight – 29 White frames
- Tamworth Regional Council – Hire of the Town Hall
- Tamworth Trophy Supplies – 16 Trophies
- Whipped by Hayley – 250 Cookie Sized Eligible Images

**Outwards Correspondence (Bede)**

Email to Committee members about Neil Jacobsen – Consultancy Work. Possible involvement in Proposed workshop.

Alcohol returns to Dan Murphy on behalf of Firey Cook – Re-imburse both GNSDG Inc \$351.40 and Firey Cook \$755.40

**Item 6: Membership Applications: Nil**

New staff on board from Best Employment to nominate at next meeting

**Item 7: Training Awards:**

PD session with 5 Winners in Noel Park House – 27 June 2023

Review on Survey Activities: External Contractor, Catering, Location

Booking temp date for 2024

Temp booking for External Contractor for 2024

Temp booking for Brenton Cox – as photographer/video for 2024

**Comments about the 2023 Awards night.**

- With the bar set up in the middle of the hall it was hard for the Bar staff to remove dirty glasses. Might be best to have the bar moved to the side of the Hall.
- People seemed to leave early after the formal proceedings were over. The music was not upbeat to keep people entertained.
- The caterers did a very good job.
- The pricing of tickets should increase for 2024 from \$50.00 to \$60.00.
- Consideration to re-configuring the layout to permit mingling
- Options of other sites – Mercure, the Auditorium at Wests, The Crossing Theatre at Narrabri.

**Item 8: Updates from Committee members:**

**Bianca:** Working in a role as a Regional Provider Support Manager - meeting and supporting RTO's throughout the region.

**Sara:** left meeting at 12.30pm

**Richelle:** Sam Crebert in a new role at Joblinkplus working in the Quality Assurance team.

Action: A meeting about the Training Awards scheduled for Wed 14 June,

Meeting closed: 12.44pm

Next Meeting TBC

Chairperson Name \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_