



**Greater Northern
Skills Development Group**
Incorporated Association

Committee Meeting Tuesday 23 May, 2023 via TEAMS/Meeting room

Noel Park House

MINUTES

Meeting opened: 12.30pm

Attendees:

Chair	Steven Vile	apology
Vice Chair	Fiona Sweeney	yes
Secretary	Bede Maher	yes
Treasurer	Bianca Freestone	apology
Public Officer	Bronnie Cocking	yes
Committee members	Sarah Abberton	yes
	Virginia Fenwicke	apology
	Fiona Sweeney	yes
	Nicky Turner	yes
	Daniel Sassi	apology
	Debbie Taekata	yes
	Keryl Caulfield	yes

Conflict of Interest: Nil

Item 1: Acknowledgement of Country:

"I'd like to acknowledge the Traditional Owners of the land on which we meet today, the people of the Gomeri nation and pay my respects to elders past and present, and emerging youth"

Item 2: Acceptance of minutes from previous Meeting 14 March 2023.

Approved Fiona, Sec by Nicky Turner

Item 3: Business arising from previous minutes: Nil.

Item 4: Finance Report (Bede)

Bank Account balance as at 22 May: \$43,952.54

Term Deposit: \$68,556.75

Inwards Correspondence (Bede):

- Various org members notified changes with staff memberships
- Town Hall about Hire Agreement
- Sponsor agreements accepted for Training Awards

Outwards Correspondence (Bede)

- Numerous emails from Jane Keegan about Training Awards activities: Interview updates, finalists, sponsors, external contractor – Jamee Young, entertainment, Town Hall Agreement,
- Confirmation of Sponsor prospectus and sponsor Agreements
- Invoices to Sponsors –
 - Gold:** Tamworth Regional Council and ATplus
 - Silver:** LDO Training
 - Bronze:** Best Employment, Forsythes, Tamworth Community College, Sarina Russo Apprenticeships, Community College Northern Inland, Total, VERTO

Item 6: Membership Applications:

ATPlus
 Backtrack
 Best Employment
 Careers Network
 Department of Education
 HVTC
 LDO Training
 Regional NSW
 TAFE NSW
 Tamworth Community College
 TEAMS
 TOCAL
 UNE Partnerships

Item 7: Training Awards:

- Glenda Buckley – regional representative from Head Office attending.
- Ivory Lane assisting with Event Management
- Town Hall being set up on the day of the Awards
- RIEP students helping out of the night
- Event management responsible for the catering
- Joblinkplus students to help out with Hospitality
- Eventbrite being used for VIP, Tickets and Sponsor invites
- Trophies have been organised – Glass and wood
- Discussion about disclaimer being included on Eventbrite. Bronnie and Jane to follow up with wording being provided by Fiona.
- Ivory Lane cleaning up after the awards on the evening. Tasks for Ivory Lane being collated by Bronnie Cocking

- 130 tickets tracked to date through Eventbrite
- A Survey to be undertaken post event.
- Helpers from the Committee Richelle, Deb T, Daniel Sassi and Laura Johnson on the day.
- U shaped bar being designed and used for the evening
- Plan of the Town Hall being drafted by Bronnie
- Mark Sutherland to be invited to lead the Welcome to Country and Acknowledgement of Country
- Entertainer Scott Munday is booked – Managed by Dallas Myrton
- Drinks – including a Mild Purple cocktail
- Program has been actioned with AM Printing.
- Menu sorted out with Firey Cook.

Item 8: Updates from Committee members:

Steve: Careers Expo – Increase business and training limited.

Fiona: Obieco has for the first time – Females in non-traditional trades. Thanks for Karly Brogan for running an Oxley High School Showcase. 3 in work experience. Open day coming up at Obieco and including Belmore and Apollo Engineering. An evening session will have RTO's present, SBATs doing aptitude tests. Trial for the region. Promoting industry and showcasing capacity which may lead to an annual event. August and September time frame. 21 Apprentices on books across 4 disciplines.

Sara: Regional NSW running a series of cultural workshops – for 6 mainstream businesses, being run in Arm, Tam., Gun, Moree and Inverell

Daniel: SBATS on the increase. 4 Offices securing FT roles. EPP being promoted across schools.

Richelle: up to 60 SBATS being signed up. Attended careers expo in Tamworth and Newcastle

Action: A meeting about the Training Awards scheduled for Wed 14 June,

Meeting closed: 1.20pm

Next Meeting Wed 26 July

Chairperson Name _____

Signature: _____

Date: _____