



**Greater Northern
Skills Development Group**
Incorporated Association

Committee Meeting Tuesday 19 October 2021 midday online via TEAMS

MINUTES

Meeting opened: 12.04pm

Attendees: Bede Maher, Virginia Fenwicke, Bronnie Cocking, Sara Abberton, Fiona Sweeney, Stephen Vile, Eleze Drew, Peter Rickard, Debbie Taekata, Tania Walsh, Peter Wynn, Casey Trevithick, Joe Townsend, Cheryl Wilson replaced by Kandi Meer, Jocelyn Cockbain, Sue Maher

Apologies: Rob Walters

Conflict of Interest:

Item 1:

Acknowledgement of Country: *"I'd like to acknowledge the Traditional Owners of the land on which we meet today, the people of the Gomeroi nation and pay my respects to elders past and present"*

Item 2: Updates from Skills Brokers: (Jocelyn/Eleze)

Summer Skills – for school leavers and up to 24 years, 600 skillsets, 54 RTO's, Discussion across the region, website available for regional area – has had some teething problems, being updated weekly. Two rounds of funding from now until the end of the year and then Rd 2 from Jan 2022 to April 2022. Funding through Jobtrainer 1 and waiting for Jobtrainer 2. Requesting GNSDG Inc to promote the Summer Skills. There are a range of industry skillsets, new RTO's coming into the region, new link on the website (for Tania to action). Bronnie expressed thanks to Joc for collating all the work.

Skills gaps: Air-conditioning training -trying to resolve, also IT Digital and Aged Care

New Skills Broker: Eleze Drew on board as a skills broker. Congratulations on her new appointment. Build knowledge and connections. Planning to get up to speed with the work. Region very lucky to have two-proactive people in the positions.

Item 3: Updates from RIEP staff: (Ryan/Karly) Carried Forward

Skills Brokers/ RIEP reps invited to opt out of meeting

Item 4: Acceptance of minutes from previous Meeting 21 Sept 2021

Moved: Tania Walsh, **Seconded:** Sara Abberton

Item 5: Business arising from previous minutes - NIL

Item 6: Inwards Correspondence (Bede)

12/10: Fair Trading regarding Public Officer address

8/10: ANZ Classic statement No 162 for Sept 2021
New member nominations: Amanda Broekman, Ben Lye, Jack Ackling

Item 7: Outwards Correspondence (Tania and Bede)

11/10: Invitation to membership for Sarina Russo – new staff member (Keryl Caulfield)
Trade Pathways Construction Info
Outstanding Membership Invoices: Apprenticeship Support Australia, Gunnedah Shire Council, Dept Of Education, Debby Baxter-Tomkins, Martin Losurdo, Rod Cameron – Agritraining
New England Winners at State Awards
8/10: State Training Awards – Facebook event
27/9: on behalf of skills broker, SOA Mentoring Aboriginal and/or Torres Strait Islander People
22/9: Reminder for People’s Choice Awards
State Training Awards digital invite
21/9: Welcome Email and Invoice: NSW Dept Primary Industries, Novaskill, West Tamworth Leagues Club, Gunnedah Shire Council
ANZ bank update signatories

Item 8: Chairperson Report (Fiona)

- Back Track was by far the biggest standout with what they are achieving however didn’t make it to National level of awards.
- People’s Choice Awards winners – Ben and Jack. Fiona proposed to send a formal letter of congratulations from GNSDG.
- Recognises so much happening with Skill Brokers, doing fantastic work. Our region is so lucky to have Jocelyn and Eleze in these roles.
- Formally acknowledges the fantastic work Tania has been doing updating the GNSDG website.

Item 9: Finance Report (Tania)

Bank Account balance: \$4,550.64.
Income: \$350.00 – memberships.
Expenditure \$924.00.
Outstanding invoices: \$450.00.
June/Sept BAS completed.

Plans to send 2022-member invoices out in December 2021 to enable full payment to be completed by March 2022

Item 10: Draft Sponsorship Strategy proposal

The Sponsorship Strategy - guidelines to provide transparency for GNSDG Committee. Receipt of proposals for approval. Committee members provided with draft copy of document.

Discussion about changes:

Eleze: Change or add a word to indicate that this sponsorship is for money granted to others by GNSDG, not income sponsorship for GNSDG.

Sara: Questioned accountability of sponsorship money received? I.e. a report from the Receiver to be placed on our website. Shows transparency of monies spent

Peter Wynn: Opportunity on new website to promote

Eleze: Do we cap total monies spent in a year.

All agreed to review the document in light of the suggested changes.

Item 11: Training Awards (Tania)

Plan for 2022 Training Awards. Starting to plan for 2022. EOI for interested committee parties has been sent out. Already talking to schools and employers for potential nominations

Item 12: Membership applications:(Bede)

Nominations for previous training award winners have been received:

Ben Lye, Jack Ackling and Amanda Broekman

Moved: Bede Maher Second: Tania Walsh

Item 13: Skills Shortages Discussion (all)

Casey – A huge shortage of day care in Inverell. Massive gap between required and availability.

Jocelyn – Skillbrokers and State Government are very aware of the Care Sector requirements.

Joe – Survey results are not in yet but will circulate when available

Item 14: Website www.gnsd.com (Tania)

SquareSpace relying on content coming in from members and committee. Running a blog on Vet News and running updates on Upcoming Events. Hoping to “go live” 1st November.

Deb: Careers Network have very strict privacy rules within their organisation and therefore concerned that the enquiries emailed through the website are also CC to the GNSD emails. This will not happen for Careers Network for now.

Tania: after Committee Members to send their profiles in

Item 15: Updates from Training Services: (Bede)

Smart and Skilled Part qual team Current Programs:

Skilling for Recovery – Construction part quals
Skilling for Recovery – Regional and Youth part quals
Step Safely Info Construction – PE for SFR construction
Business as usual part quals
Agskilled 2.0 – May 23

Initiatives:

Pacific Labour Scheme Pilot
Trade Pathways Program – Construction Industries Pilot
Clubs NSW Regional Cub Training Employment Program May 2022
Skill up at Home – fee free online training courses

Summer Skills – for Year 12 school leavers April 2022

Item 16: Updates from Committee members

Bronnie (TS): Training Services are finalists in the upcoming Tamworth Business Awards. This is great acknowledgment of staffs' efforts. Nominated in the Excellence in Customer Service and Training.

Bronnie: Networking with the Tamworth Chamber scheduled in November 2021 has been postponed until early February 2022

Peter Rickard (ABL): Mentioned layers of Commonwealth dollars available to assist businesses, traineeship and apprenticeships coming out of COVID

Item 17: General Business - Nil

Meet and Greet for December location and plan – Look for a venue - *Carried Forward*

COVID 19 Impact: Update region.

Any other Business - Nil

Meeting closed: 1.03pm next meeting In December 2021. at venue TBC.