



Greater Northern
Skills Development Group
Incorporated Association

Committee Meeting Tuesday 14 March, 2023 via TEAMS/Meeting room
Noel Park House

MINUTES

Meeting opened: 12.03pm

Attendees:

Chair	Robert Walters	yes
Vice Chair	Stephen Vile	yes
Secretary	Bede Maher	yes
Treasurer	Eleze Drew	apology
Public Officer	Bronnie Cocking	yes
Committee members	Sarah Abberton	yes
	Shelley Beard	apology
	Melissa Abra	apology
	Virginia Fenwicke	apology
	Jacinta Gordon (AP), Melissa Daskey (attended)	apology
	Fiona Sweeney	apology
	Nicky Turner	yes
	Katie Hamlin	apology
	Daniel Sassi	apology
	Debbie Taekata	apology
	Keryl Caulfield	yes

Conflict of Interest: Nil

Item 1: Acknowledgement of Country:

"I'd like to acknowledge the Traditional Owners of the land on which we meet today, the people of the Gomeroi nation and pay my respects to elders past and present, and emerging youth"

Item 2: Acceptance of minutes from previous Meeting 14 Feb, 2023.

Approved Bronnie, Sec by Danny

Item 3: Business arising from previous minutes: Nil.

Item 4: Finance Report (Jane/Bede)

Jane had replaced Eleze as acting treasurer due to Eleze accepting a new role in the Corporate Office.

Notes Invoices outstanding from Training Services, Education Department and Department of Primary Industry. Invoices have been created for all members for 2023.

Bank Account balance as at 14 March 2023: \$21, 390.77

Term Deposit: \$68,545.48

Membership Payments from Charles Impey, Funds for Training Awards, ATO BAS payments, LDO, RDA, HVTC, Apollo Engineering, Careers Network, Best Employment, Guyra Adult Ed, TEAMS

All finance information Approved: Eleze, Seconded: Bronnie

Payments: Insurance

Inwards Correspondence (Bede):

Internal emails seeking voice-over volunteer for the Awards

LDO notifying membership changes

Numerous DOE external job vacancies

Charles Impey – offer to helping with Training Awards panel

Update for Regional NSW membership – Peter Sneikers to be taken off

5 sponsors confirmed to Jane for invoicing

Emails internally to attract Treasurer for GNSDG Inc

Update on DPI members

Authorising payment for GNSDG Inc Insurance

Notice from Corp Office to generate first invoice payment for the Awards

Query from TAFE teacher – Alison Calcott to help with the Awards

Notices from Corp Office to get Funding agreement forms signed

Sponsorship Prospectus designed

Outwards Correspondence (Bede)

Email to Tom Colby accountant

Meeting invites with Tom Colby and Staff

Payment issues for Regional NSW and TS

Training Awards Nomination updates

Project Officer with Careers NSW

Response to Charles about the Interviews

Prospectus out to Richelle Bukovac at ATPLUs

Training Awards Committee meeting invite 7/3 and list of tasks for awards

Query to Ed-Connect to pay for membership

Emails to TAFE to drum up Apprenticeship numbers, Directors aware

Tamworth Community College courses

Documents signed to enable Funding Agreement for Awards

Query from Russell Stewart to seek nomination for Committee

Invitation to GNSDG Inc members to form Training Awards Committee

Sponsorship Prospectus and Event Manager Contractor details through to Head Office for Approval
Invites to special guests for the Awards

Item 6: Membership Applications: Nil and no changes for any memberships

Item 7: Training Awards:

Jane co-ordinating interviews for the Training Awards. All panels sorted and ready to go. Continue to search for an external contractor to manage proceedings at the Tamworth Town Hall. Interest in securing a musical entertainer for the evening. Liaise with Manager of local singer – Scott Munday.

Item 8: Updates from Committee members:

Sara: Has plenty of work happening within Regional NSW. Managing governance of the LALC. Doing marketing, tourism training and 1 day business YARPA.

Melissa: In the Schools area completing plenty of SBAT sign -ups and promoting the Training Awards.

Steve: Working with people in the high risk category. Meeting local jobs taskforce – Sara Thurn. Testing and Tagging with Female ATSI clients.

Nicky T: Working with Karly in the RIEP area in the Tablelands. Cotton Ginning – Engineering Advanced Manufacturing.

Keryl Caulfield: Continues sign ups with Apprenticeships, particularly in carpentry and doing many SBATS.

Bronnie: Smart and Skilled Application review. A& T strategy launch soon, low on resources at the moment with positions being advertised at various levels. Recruiting for Skills Broker, CSO and ATA ongoing roles. 2 for ATA, 3 for CSO and 1 Trainee. Preparations for Agskilled 3.0 coming up.

Rob W: Working with Jobseekers, Councils, Agskilled, Peter Wynn preparing for retirement and Rob heading into the GM role.

Items 9: General Business

Committee Nomination form being sent out to interested parties to form Committee for next activity period.

No further business.

Meeting closed: 12.30pm

Next Meeting Tuesday 5 May AGM

Chairperson Name _____

Signature: _____

Date: _____