



**Greater Northern  
Skills Development Group**  
Incorporated Association

**Committee Meeting Tuesday 11 July, 2022 via TEAMS and FTF in Meeting room  
Noel Park House**

**MINUTES**

**Meeting opened: 12.12pm**

**Attendees:**

<b>Chair</b>	Robert Walters	apology
<b>Vice Chair</b>	Stephen Vile	Yes – chaired the meeting
<b>Secretary</b>	Bede Maher	yes
<b>Treasurer</b>	Eleze Drew	yes
<b>Public Officer</b>	Bronnie Cocking	apology
<b>Committee members</b>	Sarah Abberton	apology
	Shelley Beard	Late apology
	Melissa Abra	apology
	Virginia Fenwicke	yes
	Fiona Sweeney	yes
	Nicky Turner	apology
	Katie Hamlin	yes
	Daniel Sassi	yes
	Debbie Taekata	apology
	Keryl Caulfield	Apology
	Ryan Hanrahan	yes

**Conflict of Interest:** Nil

**Item 1: Acknowledgement of Country:** *“I’d like to acknowledge the Traditional Owners of the land on which we meet today, the people of the Gomeri nation and pay my respects to elders past and present, and emerging youth”*

**Item 2: Acceptance of minutes from previous Meeting 7 June 2022.**

Approved Nicky, Sec by Eleze

**Item 3: Business arising from previous minutes:** Nil.

**Item 4: Finance Report (Eleze)**

One or two invoices outstanding to the amount of \$800.00, moved by Eleze and sec by Bronnie. Write off outstanding memberships. Moved Eleze and Sec Steven.

**Bank Account balance as at July 2022:** \$18,130.985  
**Term Deposit:** \$68,499.64

**Inwards Correspondence (Bede):**

- Resignation notices from Tiffany Roworth and Joe Townsend effective 28 June, 2022

**Outwards Correspondence (Bede)**

- Fair Trading A12 – T12 Completed and paid
- Tamworth Business Chamber – meeting request 6 July for workshop
- Bank details for Awards Winners and Highly Commended

**Item 6: Membership Applications:** Melissa Abra pursuing Org Memberships for School Officers

**Item 7: Training Awards:** Feedback and discussion on 2022 Training awards. General consensus enjoyed by all, need for a showcase of information in the NDL to market and promote the winners, the location of the Town Hall worked well, Committee members wished to pass on thanks to Bede for co-ordinating the event, given past experience and knowledge of service providers.

Proposed date for event in 2023 is 16 June, 2022 at the Tamworth Town Hall.

**Item 8: Updates from Committee members:**

**Fiona:** Invited to the Apprentice of the Year panel at the State level. Attending the Lismore Career Expo on 26 July. Showcasing the Manufacturing sector.

**Eleze:** Supporting Ginny new Skills Broker into 3<sup>rd</sup> week. Number of initiatives underway, training and road trips. Winter skills continues, ACDC continues and Hospitality being launched in two weeks.

**Steve:** Workforce Australia – Started contract in July 2022. Moving into new areas – Dubbo, Wellington, Narromine, Gilgandra, Broken Hill, Far West Orana region. 61 people have commenced. Working in Tamworth, Quirindi, Gunnedah and Manilla. Stream A and B groups. Now sectors are either High assistance needs or Low assistance needs. For over 17 clients. Upskill clients depending on programs.

**Bede:** Upcoming combined TS NSW and ITABS forum. Working with Business Chamber to gauge shortfalls in local area to recruit people. Having a preliminary meeting with employers to gather industry inter beforehand. Majority of ITABS coming. Possible two-day workshop about recruitment, on-boarding and job-opportunities.

**Items 9: General Business**

**Fiona:** Need to work with other regions. Impact of the floods, workers displaced. Help relocate workforce, real opportunity to be at the front of the issue. From Manufacturers point of view, screaming for staff. Job Board to be created. Highlight and showcase Tamworth.

Meeting closed: 12.44pm

Next Meeting 9 August, 2022.

Chairperson Name \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_