



# Greater Northern Skills Development Group

Incorporated Association

## Committee Meeting Tuesday 10 October 2023 Tamworth Training Services New England Office Conference Room and online via TEAMS link Noel Park House

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### MINUTES

Meeting opened: 12.00pm

**Attendees:**

<b>Chair</b>	Steven Vile	<i>apology</i>
<b>Vice Chair</b>	Fiona Sweeney	yes
<b>Secretary</b>	Bede Maher	yes
<b>Treasurer</b>	Bianca Freestone	yes
<b>Public Officer</b>	Bronnie Cocking	<i>apology</i>
<b>Committee members</b>	Sarah Abberton	<i>apology</i>
	Virginia Fenwicke	<i>apology</i>
	Nicky Turner	yes
	Daniel Sassi	yes
	Debbie Taekata	yes
	Keryl Caulfield	<i>apology</i>
	Eleze Drew	yes
	Richelle Bukovac	<i>apology</i>
	Rob Walters	<i>apology</i>

Fiona chaired the meeting in Robs absence.

**Item 1: Conflict of Interest:** Nil

**Item 2: Acknowledgement of Country:**

*“I’d like to acknowledge the Traditional Owners of the land on which we meet today, the people of the Gomeroi nation and pay my respects to elders past and present, and emerging youth.”*

**Item 3: Acceptance of minutes from previous meeting 12 September 2023.**

<b>Approved by:</b>	Fiona Sweeney
<b>Seconded by:</b>	Nicky Turner

**Item 4: Business arising from previous minutes. Nil**

**Item 5: Finance Report (Bianca)**

Bank Account balance as at 10.10.2023: **\$19, 566.51**

Term Deposit balance as at 10.10.2023: **\$68,4358.38**

\$12,500.00 payment for Training Awards received from DOE. Bank account reconciled in Xero for all of the year. Tom has prepared BAS owed for 2023.

Bede expressed thanks for Tom's assistance with Bianca, onboarding in the treasurer role.

**Item 6: Secretary Reports (Bede)**

**Incoming Correspondence:**

- Segment on prime TV Times featuring the three New England Regional Training Award winners who won at the State Training Awards in Sydney on 15 September
- Three NE Training Services staff attended the State Training Awards in Sydney

**Outgoing Correspondence:**

- Email about the three State winners to GNSDG Inc Members. Amazing achievement by these three finalists.
- Email to Committee about Indigenous Business Month in October. Two events, on eta Gunnedah 19/10 and Tamworth 17 October.

**Item 7: Membership Applications. Nil**

**Item 8: Training Awards for 2024**

- New England Regional Training Award sub-committee preliminary planning for 2024.
- Emails to two MP's Kevin Anderson and Adam Marshall to save the date for the 2024 Training Awards – 14 June at the Tamworth Town Hall
- Invite to Firey Cook about External Contract role.
- Confirmed date with entertainer Jarred Taylor
- In TS Head Office Eddie's position has been filled by Rini

**Item 9: Updates from Committee members**

**Daniel:** Attended the State Awards in Sydney. VET delivery in schools going through a re-structure, unknown at this stage.

**Bianca:** Continues to work with RTO's and attended meeting at Gunnedah about setting up and running an Inc org.

**Nicky:** Sent the Committee a link for the Directors position at TAFE.

**Deb T:** Nil. Reported outcomes within a week work experience in Engineering.

**Eleze:** Nil to report. Continues to work at Parramatta in the Training Market Design team to update the SS portal which is relevant to RTO's.

**Fiona:** re-iterate the work on the Training Awards in the region.

O'Bieco ran an Engineering and Manufacturing Open Day and a Recruitment evening. A great event, with support from Careers Network, work experience diary is booked with employers. Female Metal Fab work exp next week, Female Auto Electrical position also starting. Expressed thanks to the Careers Network team. Wants the event to be run on an annual basis as it exceeded expectations. Thanks also to Ginny and Karly for their support. Would like Year 9 targeted for work experience, given opportunities at an earlier age. Proposed that the same program be replicated in Armidale.

Reported participation in a reference group on 25 Sept with TAFE at Newcastle. Where is industry moving forward, Off shore wind farm Near Newcastle, need for highly skilled workers , RTO's can keep up with where the industry is heading, funding to provide machinery that is necessary. Peter Skinner was the driver.

Productivity bootcamp comes to Tamworth. Location is booked in, Fiona asked to join the team.

Fiona noted as an apology for the next meeting in November.

**Item 10: General Business**

- Notes on Inc Meeting at Gunnedah Bianca provided attached notes for committee.
- Job Summit at Tamworth run by Joblink Plus (Bede)
- Supervisor workshops run in 2024 Bede mentioned Plans being put in place by TS to deliver workshops during 2024.
- Website continues to be updated by Nadine Mead.

**Item 11: Next meeting**

Tuesday 14 November 2023  
Venue: Training Services New England Office  
Conference Room and online via TEAMS link  
Noel Park House

**Meeting closed 12.40pm**

Chairperson Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_